



## **Reschedule Policy for West Valley, East Valley & Southern Regions**

***NOTE: LEAGUE COORDINATORS WILL NO LONGER MEDIATE THE RESCHEDULING OF MATCHES. ALL RESCHEDULING – INCLUDING SELECTION OF NEW DATES AND, IF NECESSARY, CHANGES IN VENUE – WILL BE DECIDED BY THE CAPTAINS OF THE AFFECTED TEAMS.***

**Casa Grande rescheduling policy is set forth at the end.**

### **POLICY**

Captains have 3 weeks after match schedules are published to work with Captains of opposing teams to reschedule matches if needed. In order to identify problematic dates in the published schedule, Captains are encouraged to:

1. Ascertain which players are on more than one APPL team and those players' priorities;
2. Ask players what tournaments, if any, they expect to play during the APPL season;
3. Ask players about potential vacation plans/out-of-town dates during the APPL season;
4. Know how to use the Player Availability Tool in Pickleballscores to easily poll players for availability. Note: this tool can be used repeatedly to get updates.

In order to reduce the need for rescheduling matches, Captains are encouraged to have sufficiently robust rosters to ensure that six players plus a substitute player can be available for each match. Captains are expected to work with each other in good faith and to make all reasonable efforts to accommodate rescheduling requests within this 3-week period. Captains may agree to swap home and away matches if their courts are available during that time.

### **Public Court Schedule Changes**

1. As to matches scheduled on public courts, the Captain of a team who seeks to reschedule a match ("Asking Captain") should reference the Public Court Availability Document (hereinafter "PCAD") to identify two alternate dates that work for their team. The PCAD is located on the Regional website under "Forms > Downloadable Forms". The Asking Captain should contact the Captain of the opposing team ("Considering Captain") as soon as possible to request a schedule change and propose the two alternate dates. If neither of the proposed dates works for the Considering Captain's team, the Asking Captain should go back to the PCAD to find other available dates.
2. If the Captains reach agreement on a new match date within the 3-week rescheduling period, the Asking Captain will propose the new date and time for the rescheduled match by email to the League Coordinator (LC). Prompt written request to the LC is essential to secure the new court date and time and ensure accuracy of the PCAD. The email should specify:
  - a. Scheduled match day, time, court venue, home team, away team and flight;
  - b. New match day, time, court venue, home team, away team and flight; and
  - c. Reason for the change.

3. If the rescheduling of a public court match results in an additional court fee, the team requesting the change is responsible for payment of that fee.

### **Private Court Schedule Changes**

1. If the Asking Captain is the home Captain, they should reference their HOA's court schedule and identify two alternate dates on which three courts are available for two hours each, that work for their team. The Asking Captain should contact the Considering Captain as soon as possible to request a schedule change and propose the alternate dates. If the dates proposed do not work for the Considering Captain's team, the Asking Captain can propose other available dates or ask the away Captain if the match can be rescheduled on the away Captain's home courts.
2. If the Asking Captain is the away Captain, they should ask the Considering Captain if there are alternate dates at the home Captain's HOA where three courts are available for two hours each that work for both teams. If not, the Asking Captain can ask the home Captain if the match can be rescheduled on the away Captain's home courts.
3. If the Captains reach agreement on a new match date within the 3-week rescheduling period, the Asking Captain will propose the new date and time for the rescheduled match by email to the LC. The email should specify:
  - a. Scheduled match day, time, court venue, home team, away team and flight;
  - b. New match day, time, court venue, home team, away team and flight; and
  - c. Reason for the change.
4. If the rescheduling of a private court match results in an additional court fee, the team requesting the change is responsible for payment of that fee.

### **Rescheduling After the 3 Week Period Due to Player Unavailability**

1. Except for rescheduling necessitated by inclement weather as discussed below, the schedule is presumed to be final 3 weeks after initial publication and further rescheduling is strongly discouraged.
2. If, due to unforeseen circumstances, a team is unable to field a match with six players, the Asking Captain may contact the Considering Captain to see if rescheduling the match is feasible under the following restrictions:
  - a. The Captains must reach agreement on a new match day and time (after consulting the PCAD) and the Asking Captain must propose the new day and time for the rescheduled match to their LC by email **PRIOR** to the originally scheduled match. **NOTE:** If the scheduled match was to be played on a public court (City/County/Regional) or a private for-profit court (i.e. Bell Bank Park, Pickleball Kingdom, etc.), the Captains must reach agreement and the Asking Captain must propose the new day and time for the rescheduled match to their LC by email **AT LEAST FIVE DAYS PRIOR** to the originally scheduled match. The 5 days advance notice requirement is dictated by our contracts with our venue partners. The rescheduled match must take place prior to the end of the season. **NOTE for matches played at Pecos Park:** Captains must notify the League Coordinator of rescheduled matches **AT LEAST 12 DAYS PRIOR** to the date of the rescheduled match.
  - b. The email request to the LC should specify:
    - i. Scheduled match day, time, court venue, home team, away team and

- flight;
    - ii. New match day, time, court venue, home team, away team and flight; and
    - iii. Reason for the change
  - c. The newly scheduled match must take place prior to the end of the season.
- 3. If the Captains are unable to reach agreement on a new match day and time prior to the originally scheduled match and/or are unable to provide the required notice to the LC when seeking approval of a proposed rescheduled match date, the match will proceed as originally scheduled and the Asking Captain's team may have to forfeit a line (i.e. six games) if only four or five players are available to play the match at the scheduled time.
- 4. If the rescheduling of a match after the 3-week period results in an additional court fee, the team requesting the change is responsible for payment of that fee.

### **Rescheduling Due to Inclement Weather**

1. Rescheduling matches due to inclement weather is warranted in cases of rain and/or sustained winds of at least 20 mph. The Captain or Captains seeking to reschedule a match due to inclement weather should, on the day of the match or the evening before the match, take a screenshot of the weather forecast for the locale where the match is scheduled to be played and email same to the LC for the LC's determination as to whether the match needs to be rescheduled or not. The LC will promptly inform the affected Captains of their decision.
2. If the originally scheduled match was to be played on a private court, the Captains should decide on a new day and time for the rescheduled match and the home Captain should propose the new date and time for the rescheduled match by email to the LC. The email should specify:
  - a. Scheduled match day, time, court venue, home team, away team and flight;
  - b. New match day, time, court venue, home team, away team and flight; and
  - c. Reason for the change (inclement weather)
3. The rescheduled match must take place prior to the end of the season.
4. If the originally scheduled match was to be played on a public court (City/County/Regional) or a private for profit court (i.e. Bell Bank Park, Pickleball Kingdom, etc.), the Captains should agree on a new match day and time (after consulting the PCAD) and the home Captain should propose the new day and time for the rescheduled match to their LC by email **AT LEAST FIVE DAYS PRIOR** to the proposed rescheduled match date. The 5 day notice requirement is dictated by our contracts with our venue partners. **NOTE for matches played at Pecos Park:** Captains must notify the League Coordinator of rescheduled matches **AT LEAST 12 DAYS PRIOR** to the date of the rescheduled match. The email should specify:
  - a. Scheduled match day, time, court venue, home team, away team and flight;
  - b. New match day, time, court venue, home team, away team and flight; and
  - c. Reason for the change (inclement weather)
5. The rescheduled match must take place prior to the end of the season.
6. If the rescheduling of a match due to inclement weather results in an additional court fee, that fee will be split between the two teams

## Reschedule Policy for Casa Grande Region

The Casa Grande Region enjoys a relationship with the city of Casa Grande Recreation Department which affects court availability differently from other regions. More particularly, all Casa Grande matches are scheduled to be played at Dave White Park on the same days each week. This arrangement allows predictable time and opportunity for the city to accommodate the growing general community interest in playing pickleball. The schedule APPL prepares in conjunction with the city and publishes the first week of December therefore is final. Matches may be rescheduled only in the event of inclement weather, **which means rain or sustained winds in excess of 20 mph**. The APPL Casa Grande Regional Director uses the online National Weather Service forecast for the Casa Grande airport, located 4 miles north of Dave White Park, to determine whether matches need to be rescheduled due to inclement weather.

In the event a full day of matches is canceled due to inclement weather, the Regional Director may either reschedule the cancelled matches for a day outside the normal schedule or reschedule the cancelled matches for a day during a “bye” week when otherwise no matches would be played. If some matches are cancelled due to inclement weather but other matches go forward as scheduled, the Casa Grande Regional Director will give the home Captains of the affected teams available dates for rescheduling the cancelled matches. The home Captains will work with the away Captains to agree on rescheduled dates and will advise the Regional Director once agreements on rescheduled dates are reached.

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